## Ordering Information and Guidelines

January 2024 - January 2025

## Ordering

- Order by fax: (269) 965-9540
- Order by mail: 201 West Michigan Ave., Battle Creek, MI 49017
- Order by email: twells@bcamsc.org
- All orders must include a ship-to address, a bill-to address, contact name, phone number, and PO number.


## Consumable Pack

- Consumables may be purchased as a pack or items may be purchased separately.
- Individual consumable materials are identified under Consumable Items in the catalog.
- Consumable Packs contain all the consumable materials necessary for 32 students.
- Items are sold in pre-packaged units which may not necessarily reflect the number of items required in the unit. Please reference your unit packing slip for exact quantities needed. Packing slips are available online at www.cerealcityscience.org/curriculum.


## Teacher Guides and Student Journals

- Units do NOT include Teacher Guides or Student Journals. They are both separate purchases.


## Organism Codes

- Each Life Science Unit purchased comes with one organism code.
- Organism codes are NOT included in consumable packs; they must be purchased separately.
- Organism codes are non-refundable and must be redeemed within the school year they were purchased for.
- There is a $\$ 15.50$ processing fee for Organism Code orders. (Additional processing may be incurred for special requests.)


## Shipping

- Your order will ship the most economical way. Please include telephone number and name of person to be contacted by the transportation company in order to attempt delivery.
- Indicate if you need inside delivery on your purchase order.
- CAUTION You will be responsible for additional inside delivery fees and all shipping fees.

| Standard Shipping Charges <br> (per each order/PO \#/ship to address) |  |
| :---: | :---: |
| Total | Each Order/PO \#/Ship To Address |
| Up to \$110 | $\$ 15.50$ minimum |
| $\$ 100-\$ 1,499$ | $14 \%$ |
| $\$ 1,500-\$ 2,499$ | $10 \%$ |
| $\$ 2,500-\$ 4,999$ | $8 \%$ |
| $\$ 5,000-\$ 9,999$ | $6 \%$ |
| $\$ 10,000-\$ 19,999$ | $5 \%$ |
| $\$ 20,000-\$ 49,999$ | $4 \%$ |
| $\$ 50,000+$ | $3 \%$ |
| Order Pickup | $2 \%$ |

## Terms of Sale*

## Payment

- Purchase orders and remit payment to:

Cereal City Science
201 West Michigan Ave.
Battle Creek, MI 49017

- Credit Cards are not accepted at this time.


## Shipment, Risk of Loss, and Title

- Orders are shipped FOB Destination.


## Missing or Damaged Product

- Damaged or Missing product must be reported immediately upon receipt. Thirty (30) days after seller's INVOICE DATE, damaged goods become solely buyer's responsibility.


## Return Goods Policy

- All requests for return of products must be made within 30 days of receipt of product and must be authorized by seller's customer relations department prior to returning product.


## Pricing of Products

- Seller's product pricing is subject to change at any time for any reason without notice.


## Contact Us

## Questions regarding:

- Ordering
- Missing/Damaged Materials
- Shipping
- Organisms
- Invoicing

Contact: Timeka Wells (269) 213-3907
twells@bcamsc.org

## Questions regarding:

- Teacher Guide Activities
- Training and Workshops
- Classroom Management
- Professional Learning

- Curriculum Revisions \& Updates

Contact: Sandy Erwin (269) 213-3908
serwin@bcamsc.org

## Questions regarding:

- In-services/Registration

Contact: Paula Garrett (269) 213-3824
pgarrett@bcamsc.org
*Visit cerealcityscience.org for a complete review of the Terms of Sale.

District / Building:

| 2nd Edition |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Kit ID | Mat ID | Qty |  | Price | Total Price | Description | Unit |
| 4LNG | Kit |  | \$ | 900.00 |  | Structure, Function \& Information Processing (TG/SJ Not Included) | kit |
| 4LNG | Pack |  | \$ | 15.00 |  | Consumable Pack (32 Students / 1 Class Use) | pack |
| 4LNG | 5739 |  | \$ | 110.00 |  | Teacher Guide, 2nd Ed (Answer Key Included) | ea |
| 4LNG | 5719 |  | \$ | 2.50 |  | Student Journal, 2nd Ed | ea |
| 4LNG | 5709 |  | \$ | 5.00 |  | Student Journal Answer Key, 2nd Ed | ea |


| Non Consumable Material |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Kit ID | Mat ID | Qty |  | ce | Total Price | Description | Unit |
| 4LNG | 4154 |  | \$ | 1.75 |  | baby powder | ea |
| 4LNG | 1370 |  | \$ | 1.35 |  | battery, D | ea |
| 4LNG | 4170 |  | \$ | 9.95 |  | book: Animal Defenses | ea |
| 4LNG | 5500 |  | \$ | 21.00 |  | book: Eye to Eye | ea |
| 4LNG | 4293 |  | \$ | 14.75 |  | book: On One Flower | ea |
| 4LNG | 5498 |  | \$ | 6.00 |  | book: What If You Had Animal Eyes? | ea |
| 4LNG | 5486 |  | \$ | 3.00 |  | box: $9 \times 4 \times 3$ (light box) | ea |
| 4LNG | 5488 |  | \$ | 10.00 |  | card set:4LNG, Animal Eyes | set |
| 4LNG | 5496 |  | \$ | 6.00 |  | card set: 4LNG, Blue-Tailed Skink | set |
| 4LNG | 5492 |  | \$ | 6.00 |  | card set: 4LNG, Goldenrod Picture | set |
| 4LNG | 5490 |  | \$ | 7.00 |  | card set: 4LNG, Outside/Inside Cartoon Strip | set |
| 4LNG | 5494 |  | \$ | 20.00 |  | card set: 4LNG, Word Sort | set |
| 4LNG | 4261 |  | \$ | 1.25 |  | chalk, white, 12ct | pkg |
| 4LNG | 2434 |  | \$ | 29.00 |  | classroom habitat / aquarium 3 gallon | ea |
| 4LNG | 4671 |  | \$ | 13.50 |  | comb 6", 50ct | pkg |
| 4LNG | 846 |  | \$ | 1.00 |  | compound lens (prism viewer) | ea |
| 4LNG | 827 |  | \$ | 0.30 |  | container, clear deli, 16 oz | ea |
| 4LNG | 1787 |  | \$ | 3.25 |  | cotton ball, 100ct | pkg |
| 4LNG | 283 |  | \$ | 2.75 |  | flashlight | ea |
| 4LNG | 4821 |  | \$ | 3.25 |  | game signals (plastic figures), 10ct | pkg |
| 4LNG | 4789 |  | \$ | 15.00 |  | hand lens magnifier: medium w/handle, 10ct | pkg |
| 4LNG | 4791 |  | \$ | 5.00 |  | lid, deli, w/holes, 10ct | pkg |
| 4LNG | 1490 |  | \$ | 3.00 |  | mask: mountain lion | ea |
| 4LNG | 1491 |  | \$ | 3.00 |  | mask: rabbit | ea |
| 4LNG | 1492 |  | \$ | 2.25 |  | mirror, 3X5 | ea |
| 4LNG | 4804 |  | \$ | 8.50 |  | spoon, table, metal, 10ct | pkg |
| 4LNG | 95 |  | \$ | 3.00 |  | spray bottle | ea |
| 4LNG | 659 |  | \$ | 4.00 |  | string | ea |
| 4LNG | 314 |  | \$ | 25.00 |  | tub: grey container (holds all materials) | ea |
| 4LNG | 705 |  | \$ | 0.75 |  | tube: cardboard 11/2" $\times 12$ " | ea |
| 4LNG | 1711 |  | \$ | 2.50 |  | yarn, skein | ea |

$\qquad$

| Consumable Material |  |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :--- | :---: |
| Kit ID | Mat ID | Qty | Price |  | Total Price | Description | Unit |
| 4LNG | 23 |  | $\$$ | 2.75 |  | baking soda | bx |
| 4LNG | 4232 |  | $\$$ | 2.00 |  | index card, $3 \times 5$, pkg of 100, white | pkg |
| 4LNG | 4230 |  | $\$$ | 3.75 |  | index card, $5 \times 8$, pkg of 100, white | pkg |
| 4LNG | 4262 |  | $\$$ | 2.00 |  | paper, construction, black, $9 \times 12,50 \mathrm{ct}$ | pkg |
| 4LNG | 4403 |  | $\$$ | 2.00 |  | paper, construction, white, $9 \times 12,50 \mathrm{ct}$ | pkg |
| 4LNG | 4151 |  | $\$$ | 2.50 |  | seed: grass, $1 / 2$ cup | pkg |
| 4LNG | 946 |  | $\$$ | 8.20 |  | soil, potting, 8 quart bag | bag |

